

Muslim Aid

REQUEST FOR QUOTATION (RFQ)

Muslim Aid is Non-Governmental Organization working to create lasting and positive change in the lives of vulnerable people affected by poverty and disaster.

We kindly request your best quotation for the below products

THIS IS NOT A PURCHASE ORDER. Should a purchase order be placed subsequent to this RFQ the terms and conditions of purchase of the purchase on the back of the Purchase order document will apply. Muslim Aid may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish.

PR no(s):	WFP - KRT Mar- 2025- 06	Date RFQ sent out:	22/05/2025
		Date quotation due back:	02/06/2024
		Procurement person responsible:	Haider

SUPPLIER NAME:	RETURN QUOTATION TO: Muslim Aid -UK		
Contact name	Contact name		HAIDER
E-mail	E-mail		Haider.osman@muslimaid.com
Phone	Phone		2499110063100
Fax	Fax		
Mobile	Mobile		
Address	Address		Port Sudan Office

Date product (s) required by:	IMMEDIATE
Delivery Location:	Khartoum state
Delivery method (if applicable):	
Payment terms:	After services

Line item no.	Description of Goods / Services (add attachment for technical specification if very detailed)	Unit / Form	Quantity required	Delivery Location	For supplier to fill in:			
					Currency	Unit Price	Total Price	Availability date
1	T-Shirt Good quality print Muslim Aid and WFP LOGO	Pcs	200	Khartoum	SDG			
2	Bag Good quality print Muslim Aid and WFP LOGO	Pcs	200	Khartoum	SDG			
3	Caps print Muslim Aid and WFP LOGO	Pcs	200	Khartoum	SDG			
4	Jacket Jeans Good quality print Muslim Aid and WFP LOGO	Pcs	100	Khartoum	SDG			
5	Note Book 2025 print Muslim Aid and WFP LOGO	Pcs	30	Khartoum	SDG			
6	Lab Coat Good quality print Muslim Aid and WFP LOGO	Pcs	80	Khartoum	SDG			
7	Aprons print Muslim Aid and WFP LOGO	Pcs	80	Khartoum	SDG			
8	Sticker A3 print Muslim Aid and WFP LOGO	Pcs	100	Khartoum	SDG			

Add more lines to the RFQ if required

Subtotal	
Sales tax (if applicable)	
Delivery charge (if applicable)	
Other charges (if applicable)	
TOTAL	

Additional information required from supplier:	
Essential Criteria	Award Criteria
[1] Quote must be valid for 15 days	[1] work plan, Experience, Lead time and financial capacity 60%
[2] Supplier submit Company registration certificates , tax certificate and experience certificates .	[2] Price 40%

Supplier confirmation of offer	Supplier stamp
Name	
Title	
Signature	